

NEWPORT YACHT BASIN ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS

February 20, 2017

Notification for this meeting was given during the January 9, 2017 meeting. Kyle sent out an agenda ahead of the meeting which is included with these minutes for reference:

AGENDA

NYBA BOARD of DIRECTOR'S MEETING

Monday Feb 20, 2017 8:00 AM – 10:00 AM

at Kyle Anderson's house

3923 120th Ave SE Bellevue, 98006

- 1. Call to Order – Kyle**
- 2. Secretary Report- Bill**
- 3. Treasurer Report – Jeff**
- 4. Marina Report- Tom**
 - F- dock Whaler progress update
 - Stop sign install update
 - Update on fire hose removal (Insurance Co, OK?)
 - Stillwater and ECCO Design underwater inspection report ?
 - A dock electrical update.
- 5. Issues for Discussion**
 - Set date for next Board Meeting.
 - Discuss email blast: when? and what info to include

Discussion:

1. Kyle called the meeting to order @ 8:07 AM

Board Members present: Kyle Anderson, Jeff Hoyt, Steve Rieger, Terry Block and Bill Raleigh

Marina Manager: Tom Lisk

Owner: Sid Rubin

2. Revised minutes from the January 9, 2017 meeting were approved.
3. Treasurer Report:
 1. Jeff handed out the P&L summary, Balance Sheet and Reconciliation Report which were approved and attached to these minutes.

2. Jeff presented a revised budget for FYE 1/31/2018. The Board approved the budget which includes a 3% increase in dues. Jeff will do some clean up on the document and send to Tracey to be included with the Annual Meeting package that will be sent out to Owners ahead of the meeting.
4. Marina Manager Report:
 1. Stillwater has started to replace the whalers for F Dock. A roof beam on G dock has failed due to water damage. Tom will have Stillwater do the repair. Bill said Tom should look over the rest of the roof supports to see if there are any other pending failures to be addressed. Any roof leak needs to be addressed to prevent damaging the roof support structure. Tom has asked the gutter contractor to come back to repair some additional leaks.
 2. Tom has a plan to add stop and other traffic control signage. He will order the signs which will be installed.
 3. Tom will remove the fire hoses. He will also remove the hose cabinet but leave the water valve for fire department use only. Tom will install new fire extinguishers. The insurance Company has approved us doing this.
 4. The underwater inspection report performed by Stillwater and ECCO Design is almost done and will be emailed to the Board. Tom said they discovered a few items that are a priority to be replaced including some of the piles for D dock and a pile cap on A dock.
 5. Tom is still waiting for the electrical contractor to get back to him about the problem on A dock.
 6. Tom will ask Tracey to send a notice out to Owners concerning submitting a Docking Permit Form and proof of insurance prior to occupying a slip in the marina. Owners are subject to a \$250 fine if this rule is not adhered to.
 7. Bill said that Raymond Kluger said he slipped on the dock due to icing. Tom said Raymond reported this and that he puts down salt deicing when we get a freeze. Raymond suggested we add some non-skid material in the open areas.
5. Issues for Discussion:
 1. Sid requested the Board approve having the Bellevue Sail and Power Squadron conduct free vessel safety checks (VSCs) at Newport Yacht Basin again this year. Sid said the proposed date for the inspections is April 29, 2017. The Board approved this and Steve will include a note in the next eblast to Owners.
 2. The next Board Meeting was set for April 18, 2017 @ 8:00 AM at Kyle house.
 3. Steve discussed what should be included in the next eblast to Owners.

Attachments:

1. Approved P&L summary, Balance Sheet and Reconciliation Report

Action Items

1. Jeff will do some clean up on the budget for FYE 1/31/2018 and send to Tracey to be included with the Annual Meeting package that will be sent out to Owners ahead of the meeting.

2. Tom will order stop and other traffic control signs to be installed.
3. Tom will remove the fire hoses. He will also remove the hose cabinet but leave the water valve for fire department use only. Tom will install new fire extinguishers
4. Tom is still waiting to get the electrical repair estimate for A dock.
5. Tom will ask Tracey to send a notice out to Owners concerning submitting a Docking Permit Form and proof of insurance prior to occupying a slip in the marina.
6. Sid agreed to coordinate the vessel safety checks scheduled for April 29. Steve will add a note in the next eblast.